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**UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF WEST VIRGINIA**

AT

V.

**SUMMONS IN A CIVIL CASE  
CIVIL ACTION No.**

**TO** [Name and address of defendant]:

**YOU ARE HEREBY SUMMONED** and required to serve on [Name and address of Attorney(s) for Plaintiff(s)]:

an answer to the complaint which is served on you with this summons, within  days after service of this summons on you, exclusive of the day of service. If you fail to do so, judgment by default will be taken against you for the relief demanded in the complaint. Any answer that you serve on the parties to this action must be filed with the Clerk of this Court within a reasonable period of time after service.

**Wally Edgell, Ph.D., CLERK OF COURT**

**DATE:** \_\_\_\_\_

**BY:** \_\_\_\_\_

**DEPUTY CLERK**

